SAHAN SRIMALI SOMARATHNE

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| *Objective*  *Career Snapshot* | To become a fully-fledged management professional with a thirst to seek knowledge and continuous development.   |  | | --- | | January 2015 – May 2015 |Manager , OS1 Global Services  April 2014 – January 2015 | Assistant Manager ,WNS Global Services | | April 2012 – March 2014 | Lead Associate, WNS Global Services | | March 2011– March 2012| Senior Accounts Associate, WNS Global Services (Pvt)Ltd | | July 2009 –October 2010| Semi Senior Audit Assistant, BDO Partners | | July 2008 – June 2009| Junior Audit Assistant, BDO Partners | |  | |
| Summary of Strengths | * *The distinctive experience in Operations at WNS Global Services exposed me to gain knowledge in most of the areas, which gave a definite advantage in becoming a flexible and customized professional.* * *Sheer curiosity that led me to mine various databases to identify relationships to be used for the marketing advantage of the organization or to achieve a higher level of accuracy in financial reporting.* * *Academic and professional qualifications in Commerce and Financial Accounting helped me in refining the understanding as well as in developing good numerical and analytical skills.* * *Being responsible under the UK Life Unit Pricing team has trained me to work within strict deadlines.* * *Maintaining an excellent Customer Service and Relationship Skills required in executing my duties with the assistance of various training programs attended and the positive and assertive approach.* * *Being a part of various committees of community activities I have displayed ability to join the collective step towards common goals.* * *Being a* ***QSPOC*** *in UK Life Subsidiaries team, actively participated to enhance the quality level of documentations to meet ISO requirements.* * *Delivering Presentations to share my knowledge with other team members.* |
| *Experience*  *Experience*  *Experience* | ***OS1 Global Services (Private) Limited (January 2015 to May 2015)***   * *Managed UAE based clients for Amity Claims Process and Olive Property Group.* * *Prepared analytical reports to submit to the Directors meeting.* * *Managed the team to meet tight deadlines.*   ***WNS Global Services (Private) Limited (March 2011 to January 2015)***   * *Solving the customer queries and issues with the team to give them confidence about the work we carry out.* * *Timely and accurate execution of the strict deadlines as per the service level agreements with Aviva Life UK.* * *To fulfill the regulatory requirements for all the Insurance companies in Britain, send monthly reports, to provide details to the Association of British Insurance.* * *Reconciling the various General Ledger accounts in Oracle & QSPF systems.* * *To submit for managers’ meetings, performed reviews to identify whether onshore team have met their SLAs in both timeliness and quality.* * *Prepared reports to provide inter funding information to Actuarial team.* * *Performed Stake Holder reviews to calculate the actual expenses incurred by each stake holder policy holder funds and recommended whether there is any compensation required.* * *Dealt with external fund managers, when performing the Total Expense Review.* * *Actively involved as a team member in looking at ways to improve the process efficiency.* * *Ad hoc query handling*   **BDO PARTNERS – Chartered Accountants- Audit Assistant (July 2008 – August 2010 )**   * *Engaged in various external and internal audits in different fields to ensure that company’s annual financial statements complying with Sri Lanka Accounting Standards and maintained professional and harmonious relationship with the clients.* * *Performed walk through tests to identify the company system procedures.* * *Performed test of control procedures to check whether company has designed and implemented a satisfactory systems of controls.* * *Involved different projects to meet client’s regulatory requirements.* * *Performed analytical procedures for various expenses and income categories to identify whether there are any significant variances and if there are any verified with clients and source documents.* * *Checked secretaries to ensure whether the company is maintaining proper legal documentations.* * *Involved with various physical stock verifications to ensure whether the company is maintaining actual records of inventory.* |
| *Professional Qualifications*  *Academic*  *Qualifications* | * **Certified Business Accountant (CBA)**,   *Institute of Charted Accountants of Sri Lanka*   * **Bachelor of Commerce Special Degree**   University of Kelaniya – Sri Lanka |
| *Other*  *Qualifications* | * *Followed diploma course in Computer Based Accounting and e-commerce held in Tec Sri Lanka.* * *Successfully completed National Certificate in English for Commerce, Industry and further education course held in Technical College at Balapitiya.* |
| *Extracurricular Activities* | **School**   * *Member of School Prefect Guild in 2001/2002.* * *Captain of School Basketball Team (under 17 & under 19).* * *Member of Southern Provincial Basketball team in year 2000-2002.* * *Awarded certificates for Inter house championships for track and field events.*   **University**   * *Colours awards 2005, 2006, 2007 for Basketball.* * *Vice-Captain of University Basketball team.* * *Award certificate for inter faculty championships for track & field and Basketball.* * *Represented Combined Universities Basket Ball team for the Sri Lanka National Basket Ball championship 2007.* * *Member of the University Basket Ball team which won the* ***championship*** *for Inter University Sports Games for year 2005, 2006, 2007 and 2008.*   **Training Organization (BDO Partners)**   * *Participated & won the Inter Auditors Sports Tournament for Basket Ball, Net Ball, Cricket, Marathon and Volley Ball.*      * *Sports Secretary in the BDO Recreation Club* |
| *Personal Profile* | **WNS Global services**   * *QSPOC member in the UK Life subsidiary team.* * *Rising Star award for the month of July 2011*   **Name In Full *:*** *Kalugala Sahan Srimali Somarathne*  **Address :** *3A/17, N.H.S , Kiribathgoda*  **Date Of Birth :** *22nd March 1983*  **School Attended :** *Dharmasoka College. Ambalangoda.*  **Gender :** *Female*  **Nationality :** *Sri Lankan.* |
| *Non related referees*  *====================================================================  Mr. Samira Muthuthanthri. Group Manager,*  *WNS Global Services (Pvt) Ltd.*  *Level 12, HNB Towers,*  *Colombo 10. Mobile        : 0778062043 Office       : - +94 112 695602 Ext 486*  *Email :samira.muthuthanthri@aviva.co.uk*  Mrs. Priyani Elayaperuma  Attorney-at-Law  6/3 ,Victoria Mansions,  201, Dharmapala Mawatha,  Colombo 07.  Mobile :0715876487 | |
| I declare that the above information is true and correct to the best of my knowledge.  Srimali Somarathne.  15th August 2015. | |
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